

City of Falcon Heights Neighborhood-Organized Trash Collection

The City of Falcon Heights allows residents to use any garbage hauler service that is licensed within the City. However, this open system can result in several haulers servicing a neighborhood at the same time.

Residents who live on the same street, cul-de-sac or neighborhood have always had the option of using one hauler to collect their trash. This “self-organized” collection resulting from efforts by neighborhood residents, not the City, may result in reducing costs per resident.

We have put together recommendations a resident can use to self-organize trash collection in their neighborhood. Please note that this is a guide, not a formal program of the City. City staff will not contact the haulers on behalf of a neighborhood nor enforce any negotiated agreement between a neighborhood and a hauler.

1. Start by contacting neighbors to see if they are interested in negotiating with a single hauler to collect trash in the neighborhood. Find out if they have any questions or concerns about self-organized trash collection. A Resident Garbage Survey is attached that includes sample questions. Please feel free to modify it to meet your neighborhood's needs.
2. Record the results of your survey.
3. Contact the licensed haulers (see attached list) to see if they are interested in providing trash service to your group. You can do this by phone, email, or standard mail. Use the attached draft proposal letter/email as a guide to get the information you want from the hauler. Be prepared to tell the hauler how many neighbors are interested in participating, describe what services your group wants (e.g., trash collection, yard waste pickup), and ask for quotes for volume-based pricing (e.g., cost for 30-, 60-, and 90-gallon) trash service, as well as costs for extra bag pickup, any fees (e.g., fuel surcharge, etc.), other services (e.g., yard waste pickup, etc.) and any other questions a group member may have asked.
4. If you decide to present a proposal to one or more haulers, draft a proposal letter or email and share it with each participating neighbor for feedback. Be sure to include the name of your neighborhood's representative in the letter in case the trash hauler has questions about the proposal. A Sample Proposal Letter/Email is included.
5. Mail or email a proposal letter to each garbage hauler requesting one.
6. Once you receive the proposal(s), or your deadline has passed, record a summary of the proposals in the attached Summary of Proposals Form.
7. Meet with neighbors to review the proposals.
8. Negotiate terms and services with garbage haulers if interested in their services.
9. Meet with neighbors to choose the winning hauler and determine a start date. Notify the hauler and set up service.
10. Work with neighbors as needed to have them cancel their current service (if they are switching haulers).
11. Please note that neighbors have a right to decline being a part of negotiated neighborhood pricing agreement.

RESIDENTS-ORGANIZED TRASH COLLECTION SURVEY

[Here is a suggested introduction and survey to send to your neighbors.]

Greetings, I am interested in finding out if you and other neighbors would like to choose one hauler to collect trash in our neighborhood. Below is a survey that should take you no more than 10 minutes to complete.

This survey, and any organized collection that may result, is optional; no one is required to participate. To see if there is any interest, please complete the attached survey. I will compile the survey results and if there is interest, I will contact haulers licensed to collect trash in Falcon Heights to ask if they are willing to provide the services you have asked for, and ask them to propose costs for those services. I will compile the results of the hauler proposals and meet with neighbors to discuss choosing a hauler. Again, filling out the survey and participating in any organized collection is optional. Thank you for taking the time to complete this survey. Please contact me if you have any questions or comments.

Thank you for your interest, (insert name here with phone number and email address).

SURVEY

1. Are you interested in being part of a group to have trash collected from our neighborhood by one hauler? YES_____ NO_____ NOT SURE_____

2. Who is your current trash hauler? _____

3. What size trash cart do you have, and how much do you pay each month for service?

32-gallon 64-gallon 96-gallon Not sure \$_____/month

4. Do you have a contract with your current garbage provider ____YES ____NO

If so what are your term lengths or cancellation requirements and do you pre-pay months in advance for your service? (This may affect your decision about if or when you would switch over to neighborhood organized collection.)

5. What size trash container do you prefer?

32-gallon 64-gallon 96-gallon Not sure

6. Do you want yard waste collection service (at an added cost)? ____YES ____NO

7. Is there any other service you would like (e.g., bulky waste – couches, mattresses, etc. collection)?
____YES ____NO

8. Other Comments:_____

9. Are you interested in helping compile survey data, or contacting haulers about service and pricing?
____YES ____NO

Your Name:_____Your Address:_____

Phone Number:_____Email:_____

2. RESIDENTS ORGANIZED GARBAGE COLLECTION SURVEY RESULTS

[illegible]

3. SURVEY RESULTS TABLE

Question	Response			
1. Interested in organized collection?	Yes	No	Not Sure	
2. Who is current hauler?	Waste Mgmt	Advanced	Republic	Walter's
	Gene's Disposal	Aspen		
3. Size of current cart	32-gal	64-gal	96-gal	Other/Don't Know
4. Do you have a contract?	Yes	No	Not Sure	
(If Yes, describe contract length)				
5. What size trash container?	32-gal	64-gal	96-gal	Other/Don't Know
	Other/Don't Know			
6. Do you want yard waste collection?	Yes	No	Not Sure	
7. Any other service?	Bulky waste	Organics	Other (specify):	
8. Other comments?				
9. Interested in helping?	Yes	No	Not Sure	

3. 2015 Licensed Garbage Haulers

Advanced Disposal 651-459-3029 http://advanceddisposal.com/
Aspen Waste Systems 612-884-8008 http://www.aspenwaste.com/twincities/index.html
Gene's Disposal Service 651-426-1224 http://genesdisposalservice.com/
Republic Services 651-455-8634 http://www.republicservices.com/
Walter's Recycling & Refuse 763-780-8464 https://waltersrecycling.com/
Waste Management 952-890-1100 http://www.wm.com/location/minnesota/twin-cities/areas.jsp

4. CONTACT LIST

Keep track of each company's name, representative phone number, and email address and if they want to receive a proposal letter or email.

[illegible]

5. PROPOSAL LETTER/EMAIL

Please use this as a guide to write your letter or email.

The proposal letter/email should:

- Identify the location of your neighborhood
- Indicate that (x) number of households in your neighborhood are interested in having one hauler collect their trash and provide other related services
- Provide an estimate of the size of trash containers and a count of each in current use
- Provide an estimate of the additional services requested and a count of those interested
- Request a competitive proposal from the hauler for trash and related collection services, to include:
 - The hauler's name
 - Specific trash container sizes and unit pricing
 - Pricing for additional services
 - Any additional fees (e.g., fuel surcharge, etc.) charged for trash and/or other services
 - Any incentives for customers to reduce their service cost
 - Billing frequency (e.g., quarterly, monthly, etc.)
 - If the hauler requires a contract or minimum service period
 - Where the hauler disposes of the trash (waste disclosure statement)
 - A contact name, phone number and email address
- Identify a deadline for the hauler's response
- Identify a neighborhood contact person (name, address, phone number, email, etc.) for receiving the proposal and for any questions about the proposal.

HOUSEHOLD GARBAGE

32 Gallon Cart with Lid- Total Monthly Price \$ _____

64 Gallon Cart with Lid- Total Monthly Price \$ _____

96 Gallon Cart with Lid- Total Monthly Price \$ _____

Other sizes offered _____ with Lid- Total Monthly Price \$ _____

Extra Bag Price \$ _____

YARD WASTE

The Yard Waste services will be optional at the sole discretion of each individual homeowner.

Container sizes offered _____ with Lid- Total weekly Price \$ _____

Container sizes offered _____ with Lid- Total Monthly Price \$ _____

YARD WASTE BAGS

Weekly pick up price \$ _____

Monthly pick up price \$ _____

Number of bags allowed per week? _____

Additional charge for extra bags over allotted amount of bags each week: _____

Do you provide bags, if so, please provide size, cost and quantity: _____

ADDITIONAL SERVICES

Additional Services will be at the sole discretion of each individual homeowner.

Please list and explain additional services that you provide such as appliance pick up, furniture pick up, roll-off containers or shredding services. Note any charges, restrictions, or exemptions.

INCENTIVES

Please list any special incentives or programs you offer your customers:

BILLING

Please indicate what your billing terms are: monthly, quarterly or other: _____

What is the minimum number of accounts needed for our neighborhood to receive a discounted rate? _____

Do you offer any discounts for certain billing terms or if payments are made in advance?

Do the rates included taxes, surcharges and other fees? If not, what are those fees? _____

DISCLOSURES

Any information provided from this process is for the purposes of determining a group price and terms and conditions individual homeowners will need to complete service contracts. The City of Falcon Heights has no part in and is not acting as an agent for an individual or group of homeowners as part of this process.

It is the responsibility of each homeowner to successfully execute an individual residential service contract with a trash collection company. No homeowner can obligate other homeowners to contract with a specific trash collection company or specific trash collection companies. Contract cancellation will be in accordance with the service contract executed with each home owner.

Offered pricing and terms and conditions must be applied with prejudice to any homeowner who participates in this process and agrees to enter into a contract as a result of the information provided.

Your name _____

Your address _____

Your Phone Number _____

Your Email Address _____

6. Summary of Proposals

	Hauler 1	Hauler 2	Hauler 3	Hauler 4	Hauler 5	Hauler 6	Hauler 7
Term of Proposal							
Length of Price Guarantee							
% Increase to extend Guarantee							
Household Garbage							
32 Gallon Monthly Price							
64 Gallon Monthly Price							
96 Gallon Monthly Price							
Other size ____ monthly Price							
Other size ____ monthly Price							
Bags							
Weekly Pick up price							
Monthly Pick up price							
No. of bags allowed per week							
Additional bag charge							
Cost of bags							
Additional Services							
Incentives							
Billing Terms							
Discounts							