

CITY OF FALCON HEIGHTS
Regular Meeting of the Parks & Recreation Commission
City Hall
2077 West Larpenteur Avenue

AGENDA
June 7, 2021 at 6:30 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE*

- A. CALL TO ORDER:
- B. ROLL CALL:
Eischen___ Bradbury___ Carlson___
Yager___ Curtin___ LaCasse___

COUNCIL LIAISON:
Andrews___

STAFF PRESENT:
Thammavongsa___
- C. PRESENTATION:
- D. APPROVAL OF MINUTES:
 - 1. Approval of May 3, 2021 Meeting Minutes
- E. AGENDA:
 - 1. Updates
 - a. Programming
 - b. Community Park Building
 - 2. Summer Events
 - a. MN Twins Baseball Clinic
 - b. Ice Cream Social
- F. INFORMATION/ ANNOUNCEMENT
 - 1. City Hall is opening up on July 5th /In-person vs. via Zoom Commission meeting.
 - 2. No Parks and Rec Commission meeting for the month of July and September due to Holiday.
- G. ADJOURNMENT:

*** To join the Webinar, go to <https://us02web.zoom.us/j/84313035290>, or dial +1 312-626-6799 or 1-877-853-5247 (Toll Free) and enter the Webinar ID: 843 1303 5290.**

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Regular Meeting of the Parks & Recreation Commission
City Hall
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MINUTES
May 3, 2021 at 6:30 P.M.

A. CALL TO ORDER:

B. ROLL CALL:

Eischen__X_ Bradbury__X_ Carlson_X__
Yager_X__ Curtin__X_ LaCasse__X_

COUNCIL LIAISON:

Andrews__X_

STAFF LIAISON:

Thongvahn__X_
Thammavongsa__X_
Pittman__X_

C. PRESENTATION:

D. APPROVAL OF MINUTES:

1. Approval of April 5, 2021 minutes.

Yager 1st Motion
Curtin 2nd Motion
Motion Passed

E. AGENDA:

1. Parks and Facilities Rental

- Residents are reserving the Community Park Picnic Area almost every weekend since the City has opened the reservation up in early June. Also, the Falconer (book club) is back at renting the City Hall facility for their monthly meetings.
- Every rental has to sign the COVID-19 Liability Release Waiver form in keeping everyone safe and comfortable.
- Mike, Parks and Rec Commission mentioned wanting an automatic lighting timer at the Curtiss Field or using the key to turn them on for the kids playing after sunset and shutting them off by 9:30pm.

2. Updates on Community Park Garden

- The fencing is up and Public Works finished tilling the soil for the 9 new Community Park garden plots. Ramsey County provided the City with free compost for all the gardeners.

- Letters of Rules and Regulation has been sent out to help answer or to provide guidance to all gardeners of their responsibilities and expectations.

3. Programming Updates

- The staff has been hired and programs are set to start on June 21st. The deadline for registration is June 7th. The most popular programming this summer is the Discovery Playground with 13 participates and the Mini Soccer with 10 participates.

4. Roseville's Facilities Tour

- Roseville gave us a tour of their 3 facilities. They provided great ideas of future structures to the new Community Park building. We toured Lexington, Cederholm, and Autumn Grove.

F. INFORMATION/ANNOUNCEMENT

G. ADJOURNMENT: 7:15PM

Yager 1st Motion
Curtin 2nd Motion
Motion Passed

Ryan Carlson, Chair

Dated this 3th day of May, 2021

Mike Bradbury, Co-Chair



ITEM FOR DISCUSSION

Meeting Date	June 7, 2021
Agenda Item	E1
Attachment	N/A
Submitted By	Vandara Thammavongsa, Staff

Item	1. Updates a. Summer programming registration deadline is Monday, June 7th and classes will start June 21st with REC On The Go and Messy Art in the morning, Summer Discovery Playground in the afternoon and Mini Soccer and Tennis in the evening. b. A letter is sent to the University for a contract evaluation of contract.
Description	N/A
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	N/A

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ITEM FOR DISCUSSION

Meeting Date	June 7, 2021
Agenda Item	E2
Attachment	See Below
Submitted By	Vandara Thammavongsa, Staff

Item	1. Summer Events a. MN Twins Baseball Clinic is on Saturday, August 14th at 9am. The Clinics are divided into two 90-minutes groups. It's a FREE clinic for boys and girls ages 6-12 and kids are encouraged to bring their own baseball gloves. Registration is required and they can register at www.playballmn.com. The clinic is asking for 4-5 volunteers to help assist with the check-in process. b. Parks and Recreation and Community Engagement are teaming up in hosting the Ice Cream Social event on July 22nd at 5pm at the Community Park. There will be lots of fun activities, live entertainment, resource vendors and yummy food. Some of the fun activities for kids and adults include face painting, a bouncy house, bean bag toss, tug-o-war, jellybean guessing.
Description	N/A
Budget Impact	N/A
Attachment(s)	MN Twins Baseball Clinic flyer, letter from the MN Twins, and Ice Cream Social flyer
Action(s) Requested	N/A

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BASEBALL CLINIC

FREE

Falcon Heights, MN

August 14, 2021

Community Park

Open to Boys and Girls

Session 1: 9:00 AM

Session 2: 10:30 AM



Details & Register

www.playballmn.com



Hosted by
City of Falcon Heights



Youth Clinics 2021 Host Guide



The summer of 2021 marks the 60th year the Minnesota Twins and Play Ball! Minnesota, in partnership with Great River Energy, will offer free youth baseball and softball clinics.

Created in 1961 by longtime Twins scout, Angelo Guiliani, the clinic program serves as a way for Play Ball! Minnesota to promote baseball and softball to boys and girls throughout the Upper Midwest. Since the program's inception, more than 800,000 youth have participated in a Twins youth clinic.

The Play Ball! Minnesota Youth Clinics are designed to teach fundamentals, including hitting, throwing, and defense in a fun and encouraging atmosphere. The clinics provide instruction for boys and girls ages 6-12. Typically, clinics are divided into two 90-minute groups. Play Ball! Minnesota provides all the necessary equipment for the clinic. Participants are asked to bring their own gloves.

The Play Ball! Minnesota Youth Clinics have always been, and will continue to be, available to participants and host communities free of charge. Registration is required to participate in a clinic – participants can register at www.playballmn.com. Funding for the Play Ball! Minnesota Youth Clinic program is provided by the Twins Community Fund and Great River Energy.





The Play Ball! Minnesota Youth Clinics are designed to teach fundamentals including hitting, throwing, and defense in a fun and encouraging atmosphere.

The clinics provide quality instruction for boys and girls ages 6-12. Typically, clinics are divided into two 90-minute groups. New this year, both clinic sessions will be for ages 6-12. The split sessions are to accommodate participants' schedules. The instruction is the same for both sessions.

During the clinic, the participants are divided into three groups. Clinic instructors will rotate the groups through hitting, throwing, and fielding stations.

The Twins Community Fund provides all the necessary equipment for the clinic. Participants are asked to bring their own gloves, please indicate this in any promotion you are doing for the clinic.

Participants must register online in advance. **PLEASE DIRECT PEOPLE TO WWW.PLAYBALLMN.COM TO REGISTER FOR THE CLINIC.**

Participants must bring a copy of their registration confirmation with them to check in for the clinic - they are informed of this when they register.

We ask for your help in securing 4-5 volunteers to assist with the check-in process. Our staff will bring clinic wristbands. After a participant shows their registration confirmation, they will receive a wristband. These wristbands are so staff knows who is eligible to participate in the clinic.

We will be monitoring guidance from the Minnesota Department of Health, and should we need to add precautionary measures regarding COVID-19 we will inform you and participants. We ask for your assistance in ensuring that all public health measures are observed.



The Twins Community Fund and Play Ball! Minnesota expect that each host community will do every-thing within their means to promote the clinic in their community and the surrounding communities.

ADVANCE PROMOTION

PARTNERSHIPS. Ask local youth associations, parks & rec. departments, community leaders, etc. to list the clinic on their schedules. Promote the clinic as they would any other event.

PSA. Contact your local radio or television station and ask if they can help put together a PSA promoting the clinic. Most media outlets will create and run a PSA for this type of event free of charge. Have the PSA air at least two weeks prior to the clinic date.

PRESS RELEASE. Our staff has provided you with a press release that you can distribute to local media outlets.

LOCAL SPONSORS. You may approach local businesses to see if they would like to be a part of the clinic. If you have a Great River Energy cooperative member, you should inquire about their interest. Great River Energy is the presenting sponsor of the program and many of their members love getting involved. You may engage sponsors to provide anything you think might make the clinic a better experience for the youth. Since Great River Energy is the presenting sponsor, any local activation cannot override any presence of Great River Energy. Our staff will have signage that they will hang for the clinic that represents our partnership with Great River Energy.

FLYER. Ask volunteers to post the flyers around your community. Send an electronic version to various organizations to spread to their connections. Use the flyers in creative ways to promote the clinic. Contact your local newspaper to ask if they can run the flyer in their publication. You may create your own promotional assets, and you must use the approved logos that are provided to you.

The day of the clinic is all about fun and learning. Staff and volunteers should greet each kid with a smile. Encourage kids and parents to ask questions of the clinic staff. Be sure to thank your volunteers and parents for helping make the clinic a great experience.

DAY OF CLINIC

SITE. Survey the site prior to the clinic start. Make sure the field and area are clean and ready for kids to attend. If possible, have the field dragged. Chalk lines are not necessary.

WEATHER. In case of inclement weather, post signs at the outdoor site directing people to the indoor facility.

T-SHIRT. If you wish, you can print and distribute T-shirts to the kids. Some hosts have done this in the past using sponsorship money. The design must be approved by our staff.

REGISTRATION. Please have 4-5 volunteers available to help with check-in as previously outlined.

FOOD & BEVERAGE. You may provide food and beverages if you wish. Some hosts have partnered with local sponsors to provide such things. Please plan to provide water for the staff upon their arrival.





The Twins Community Fund and Play Ball! Minnesota want you to put on the best clinic you can for the youth in your community. We hope this guide is a good start for your planning, and we encourage you to make the clinic your own with your own special touches.

QUESTIONS



If you have any questions regarding the clinic program, scheduling, or anything else, please contact the Play Ball! Minnesota staff.

Josh Ortiz
joshortiz@twinsbaseball.com
(612) 659-3506



Youth 1st is a Play Ball! Minnesota partner. They have conducted many first-class clinics, and they are available to help you with any of your planning.

Mark Arjes
mark.arjes@youth1st.com
(612) 968-9192



★ **SAVE THE DATE:** ★

ICE CREAM SOCIAL ★

THURSDAY, JULY 22 @ 5:00PM

★ COMMUNITY PARK | 2050 ROSELAWN AVE ★

