

# City of Falcon Heights State Fair Task Force

City Hall  
2077 Larpenteur Avenue West

## AGENDA

Wednesday, August 20, 2025  
6:30 p.m.

### A. CALL TO ORDER:

### B. ROLL CALL:

Chairperson Mona McGarthwaite\_\_\_\_  
Vice Chairperson Nicole Porter \_\_\_\_  
Secretary Jennifer Johnson\_\_

Ross Allard \_\_\_\_  
Tom Baldwin \_\_\_\_  
Rice' Davis \_\_\_\_  
Tom Prather \_\_\_\_

Georgiana May\_\_\_\_  
Tom Brace \_\_\_\_  
Jennifer Paulus \_\_\_\_

Staff Liaison Jack Linehan \_\_\_\_  
Council Liaison Paula Mielke \_\_\_\_

### C. APPROVAL OF AGENDA

### D. APPROVAL OF MINUTES

1. July 16, 2025

### E. NEW BUSINESS -

1. Final Fair Preparation Updates
2. Post-State Fair Community Feedback
3. Como District 10 Pay-by-Mobile Presentation Update
4. "Be Kind to our Neighborhood" Sign Distribution
5. Continued Agenda Items:
  - i. Metrics to Determine Success of Pay-by-Mobile Parking
6. Member Topics / Open Discussion

### F. INFORMATION AND ANNOUNCEMENTS

1. City Council Liaison Update
2. Staff Liaison Update

G. ADJOURN

*Next regular meeting date: September 17, 2025 at 6:30PM*

# City of Falcon Heights State Fair Task Force

City Hall  
2077 Larpenteur Avenue West

## MINUTES

Wednesday, July 16, 2025

### A. CALL TO ORDER:

### B. ROLL CALL:

Chairperson Mona McGarthwaite \_\_x\_\_

Vice Chairperson Nicole Porter \_\_x after minutes approved\_\_

Secretary Jennifer Johnson\_\_

Ross Allard \_\_x after minutes approved\_

Georgiana May\_\_x

Tom Baldwin \_\_xx\_\_

Tom Brace \_\_x\_\_

Rice' Davis \_\_x\_\_

Jennifer Paulus \_\_x

until 7pm\_\_

Tom Prather \_\_\_\_

Staff Liaison Jack Linehan \_\_\_\_

Council Liaison Paula Mielke \_\_\_\_

### C. APPROVAL OF AGENDA **APPROVED 9-0**

### D. APPROVAL OF MINUTES **APPROVED 9-0**

#### 1. June 18, 2025

### E. NEW BUSINESS -

1. Post-State Fair Community Feedback - Open House in October? To discuss outcomes one-on -one instead of a "Town Hall" model.
  - i. Jack walked through the survey draft, primarily from 2024. Members provided feedback on changes to the survey. The group agreed to review the draft survey more and send notes to Jack via email.
2. State Fair Task Force Out in the Community
  - i. Ice Cream Social - Thursday, July 17<sup>th</sup> 5-7PM - City Hall. **Thanks to Georgiana for the poster.**
  - ii. Night to Unite - Tuesday, August 5<sup>th</sup> - Neighborhoods
  - iii. State Fair Advocacy

1. Parking Ambassador “ride alongs” / shadowing. **Interviewing 15-20 applicants. 3 Supervisor positions have been offered.**
2. **Training will be the week of the Fair. Supervisors likely on Monday. Ambassadors Tuesday or Wednesday.**
3. Future Agenda Items:
  - i. Metrics to Determine Success of Pay-by-Mobile Parking. **Discuss at August Meeting.**
4. Member Topics / Open Discussion

F. INFORMATION AND ANNOUNCEMENTS

1. City Council Liaison Update
  - i. State Fair Policing: There is no joint powers agreement with Saint Anthony Police Department.
  - ii. 1 overtime officer is assigned.
  - iii. Lawn and Garden Tours 7/19 9-12
  - iv. U of MN Golf Course is for sale. Unknown value, but big opportunity.
2. Staff Liaison Update
  - i. Community Park
    1. **Xcel-Decommissioning. Demo starting. Shelter Prefab delivered in 1 month. Playground over winter. Spring, 2026 splash pad and opening**

G. ADJOURN at 8:10pm

*Next regular meeting date: August 20<sup>th</sup>, 2025 at 6:30PM*



## REQUEST FOR ACTION

|                     |                                  |
|---------------------|----------------------------------|
| <b>Meeting Date</b> | August 20, 2025                  |
| <b>Agenda Item</b>  | E1                               |
| <b>Attachment</b>   | N/A                              |
| <b>Submitted By</b> | Jack Linehan, City Administrator |

|                                |                                                                                         |
|--------------------------------|-----------------------------------------------------------------------------------------|
| <b>Item</b>                    | Final State Fair Preparation Updates                                                    |
| <b>Description</b>             | Staff will update the Task Force on the latest preparations for the 2025 MN State Fair. |
| <b>Budget Impact</b>           | N/ A                                                                                    |
| <b>Attachment(s)</b>           |                                                                                         |
| <b>Action(s)<br/>Requested</b> | Staff recommends the task force listen and discuss.                                     |



## REQUEST FOR ACTION

|                     |                                  |
|---------------------|----------------------------------|
| <b>Meeting Date</b> | August 20, 2025                  |
| <b>Agenda Item</b>  | E2                               |
| <b>Attachment</b>   | N/A                              |
| <b>Submitted By</b> | Jack Linehan, City Administrator |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Item</b>                | Post-State Fair Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Description</b>         | <p>Following the State Fair, the City has run a survey the past three years to provide data on the resident experience of the Fair. In 2022, the City also hosted a resident town hall meeting to hear from residents on the Fair.</p> <p>The Task Force will be asked to review the draft 2025 survey and give staff direction for questions they'd like to see before it goes live. Staff added comments during the meeting, but it's worth reviewing and providing additional feedback.</p> |
| <b>Budget Impact</b>       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Attachment(s)</b>       | Draft Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Action(s) Requested</b> | Staff recommends the task force discuss the draft 2025 survey.                                                                                                                                                                                                                                                                                                                                                                                                                                 |

## 2025 Falcon Heights MN State Fair Survey

The City's State Fair Task Force was formed prior to the 2023 MN State Fair to provide recommendations to the City Council to improve residents' experience during the Fair. The Task Force was renewed in 2024 for two years to continue the work. The Task Force is interested in your feedback and recommendations.

1. What is your name? (OPTIONAL)

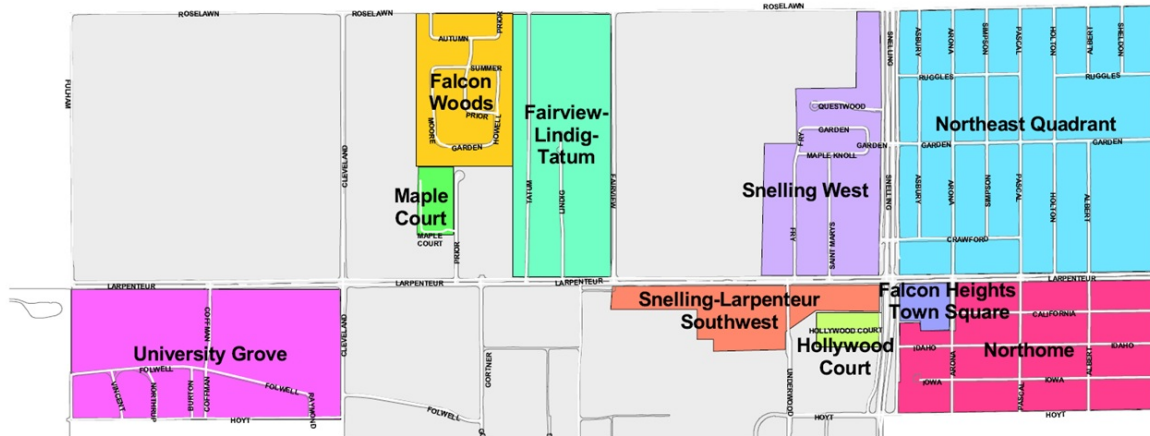
\* 2. Are you a Falcon Heights resident?

☐ Yes

☐ No

3.

## Falcon Heights Neighborhoods



If you reside in Falcon Heights, which neighborhood do you reside in? See map above.

- ☐ Fairview-Lindig-Tatum
- ☐ Falcon Woods
- ☐ Hollywood Court
- ☐ Maple Court
- ☐ Northeast Quadrant
- ☐ Northhome
- ☐ Snelling West
- ☐ Snelling-Larpenteur Southwest
- ☐ Town Square
- ☐ University Grove

4. Did you see police officers patrolling your neighborhood during the course of the State Fair?

☐ Yes

☐ No

Additional comments on the frequency of patrols seen in your neighborhood:

5. On a scale of Strongly Disagree to Strongly Agree, I felt there was adequate policing OUTSIDE the fairgrounds/in Falcon Heights during the course of the State Fair.

☐ **Strongly Disagree** that policing was adequate outside the fairgrounds/in Falcon Heights during the fair.

☐ **Disagree** that policing was adequate outside the fairgrounds/in Falcon Heights during the fair.

☐ **Unsure/Neutral**

☐ **Agree** that policing was adequate outside the fairgrounds/ in Falcon Heights during the fair.

☐ **Strongly Agree** that policing was adequate outside the fairgrounds/in Falcon Heights during the fair.

Additional thoughts on policing outside of the fairgrounds:

6. On a scale of Strongly Disagree to Strongly Agree, I felt there was adequate parking enforcement in your neighborhood during the fair.

- ☐ **Strongly Disagree** that there was adequate parking enforcement in my neighborhood during the fair.
- ☐ **Disagree** that there was adequate parking enforcement in my neighborhood during the fair.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that there was adequate parking enforcement in my neighborhood during the fair.
- ☐ **Strongly Agree** that there was adequate parking enforcement in my neighborhood during the fair.
- ☐ Additional comments on parking enforcement:

7. On a scale of Strongly Disagree to Strongly Agree, I felt safe in your neighborhood during the 2024 MN State Fair.

- ☐ **Strongly Disagree** that my neighborhood felt safe.
- ☐ **Disagree** that my neighborhood felt safe.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that my neighborhood felt safe.
- ☐ **Strongly Agree** that my neighborhood felt safe.

8. On a scale of Strongly Disagree to Strongly Agree, traffic was LESS of a problem during the 2024 MN State Fair when compared to past years.

- ☐ **Strongly Disagree** that traffic was less of a problem.
- ☐ **Disagree** that traffic was less of a problem.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that traffic was less of a problem.
- ☐ **Strongly Agree** that traffic was less of a problem.

9. On a scale of Strongly Disagree to Strongly Agree, signage and curb markings to indicate no parking within 30 feet of stop signs helped reduce parking issues.

- ☐ **Strongly Disagree** that marking curb /adding signage before stop signs was helpful.
- ☐ **Disagree** that marking curbs/adding signage before stop signs was helpful.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that marking curbs/adding signage before stop signs was helpful.
- ☐ **Strongly Agree** that marking curbs/adding signage before stop signs was helpful.

Additional comments regarding marking curbs/adding signage before stop signs:

10. On a scale of Strongly Disagree to Strongly Agree, litter was an issue in your neighborhood from fairgoers this year.

- ☐ **Strongly Disagree** that litter was less of an issue in my neighborhood.
- ☐ **Disagree** that litter was less of an issue in my neighborhood.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that litter was less of an issue in my neighborhood from fairgoers.
- ☐ **Strongly Agree** that litter was less of an issue in my neighborhood from fairgoers.

11. On a scale of Strongly Disagree to Strongly Agree, 2024 people were respectful of personal property.

- ☐ **Strongly Disagree** that people were respectful of personal property.
- ☐ **Disagree** that people were respectful of personal property.
- ☐ **Unsure/Neutral**
- ☐ **Agree** that people were respectful of personal property.
- ☐ **Strongly Agree** that people were respectful of personal property.

12. On a scale of Much Worse to Much Better, how would you rate the noise from the 2024 State Fair, whether fireworks, vehicles, music, people, etc.?

- ☐ Noise from the State Fair was **much worse** than usual.
- ☐ Noise from the State Fair was **worse** than usual.
- ☐ **Unsure/the same**
- ☐ Noise from the State Fair was **better** than usual.
- ☐ Noise from the State Fair was **much better** than usual.

13. On a scale of Much Worse to Much Better, how would you rate the State Fair traffic in 2024?

- ☐ State Fair traffic was **much worse** than usual.
- ☐ State Fair traffic was **worse** than usual.
- ☐ **Unsure/the same**
- ☐ State Fair traffic was **better** than usual.
- ☐ State Fair traffic was **much better** than usual.

14. Did you contact the City of Falcon Heights, the State Fair, or St. Anthony Police Department for any issues during the fair? If so, who did you contact? Please select all that apply.

- ☐ Falcon Heights City Hall
- ☐ St. Anthony Police Department
- ☐ MN State Fair
- ☐ I did not need to call

- ☐ Additional feedback: Was it clear which agency to call for your issue? Did you speak to someone or leave a message? How many total calls did you make during the State Fair? Was/were your issue(s) resolved?

15. Did you attend the 2025 MN State Fair?

☐ Yes

☐ No

16. Provide optional feedback regarding the State Fair or other issues you'd like the Task Force to address for 2025 and beyond.



## REQUEST FOR ACTION

|                     |                                  |
|---------------------|----------------------------------|
| <b>Meeting Date</b> | August 20, 2025                  |
| <b>Agenda Item</b>  | E3                               |
| <b>Attachment</b>   | N/A                              |
| <b>Submitted By</b> | Jack Linehan, City Administrator |

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|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Item</b>                | District 10 Como Community Pay-by-Mobile Presentation                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Description</b>         | <p>At their August 6<sup>th</sup> meeting, the D10 Como Community Meeting hosted ParkMobile to present on Falcon Heights Pay-by-Mobile program and consider whether it should be something St. Paul wants to consider.</p> <p>The presentation and information can be found here:<br/><a href="https://district10comopark.org/recorded-presentation-falcon-heights-emeasuring-parkmobile-8-6-2025/">https://district10comopark.org/recorded-presentation-falcon-heights-emeasuring-parkmobile-8-6-2025/</a></p> |
| <b>Budget Impact</b>       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Attachment(s)</b>       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Action(s) Requested</b> | Staff recommends the task force review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |



## REQUEST FOR ACTION

|                     |                                  |
|---------------------|----------------------------------|
| <b>Meeting Date</b> | August 20, 2025                  |
| <b>Agenda Item</b>  | E4                               |
| <b>Attachment</b>   | N/A                              |
| <b>Submitted By</b> | Jack Linehan, City Administrator |

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|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Item</b>                | “Be Good to Our Neighborhood” Sign Distribution                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Description</b>         | <p>The State Fair has once again provided the City with 200 signs that can be placed in yards to remind visitors that they are guests. As with past years, we have offered to place signs in residents yards if they sign up. In the first 24 hours, we’ve received 19 sign requests.</p> <p>To help staff with preparation, we’ll see if any volunteers from the Task Force would be open to grabbing a few signs to place in yards that asked for them. Any the Task Force can’t do will be handled by staff.</p> |
| <b>Budget Impact</b>       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Attachment(s)</b>       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Action(s) Requested</b> | Staff asks Task Force Members willing to volunteer to grab some signs for distribution.                                                                                                                                                                                                                                                                                                                                                                                                                             |



## REQUEST FOR ACTION

|                     |                                  |
|---------------------|----------------------------------|
| <b>Meeting Date</b> | August 20, 2025                  |
| <b>Agenda Item</b>  | E5                               |
| <b>Attachment</b>   | N/A                              |
| <b>Submitted By</b> | Jack Linehan, City Administrator |

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|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Item</b>                | Continued Agenda Items: Metrics & Observations                                                                                                                                                                                                                                      |
| <b>Description</b>         | This is an opportunity for members to request future agenda topics for further discussion. An outstanding item was to consider how to measure the pay-by-mobile parking program and success, as well as strategies for how to observe and report what is seen in the neighborhoods. |
| <b>Budget Impact</b>       | N/A                                                                                                                                                                                                                                                                                 |
| <b>Attachment(s)</b>       | N/A                                                                                                                                                                                                                                                                                 |
| <b>Action(s) Requested</b> | Staff recommends the task force discuss and provide additional recommendations for future topics.                                                                                                                                                                                   |